

TOWN OF HAMPSTEAD

BUDGET COMMITTEE

MONTHLY MEETING MINUTES

April 8, 2014

PRESENT: Jack Thomas, Steve Londrigan, Ann Howe, Proc Wentworth, Jorge Mesa-Tejada

VISITORS: Priscilla Lindquist, Chris Howe

The organizational meeting was called to order by Ann Howe at 7:05 in the 2nd floor Conference Room, Hampstead Town Hall.

Election of Officers:

CHAIRMAN: Ann called for nominations for Chairman.

Ann nominated herself; Jack seconded. **VOTE: YES 2; NO: 3**

Jorge nominated by Steve; Proc seconded. **VOTE: YES 3; NO 2**

Jorge elected chairman.

Upon his election, Jorge took over the meeting.

VICE-CHAIRMAN: Jorge called for nominations for Vice-Chair

Steve nominated by Jorge; Proc seconded. **VOTE: YES 3; NO 2**

Ann nominated herself; Jack seconded. **VOTE: YES 2; NO 3**

Steve elected Vice-Chairman

SECRETARY: Jorge called for nominations for Secretary.

Steve nominated Ann; she declined.

There been no other nominations, Jorge indicated that he would assume the duties of Secretary concurrent with his duties as Chairman, something that he had done in the past.

LIAISON ASSIGNMENTS: Jorge asked for volunteers. These were the resulting assignments:

LIAISON ASSIGNMENTS					
	Jack	Proc	Ann	Jorge	Steve
Selectmen				X	
Town/ Tax Clerk		X			
School Board			X	X	
Police				X	X
Animal Control	X				
Fire/ Rescue		X			
Highway				X	
Library					X
Solid Waste		X			
Capital Needs					X
Recreation			X		
Cable		X			
Planning Board/ZBA					
Conservation Commission	X				

CONDUCT OF MEETINGS: Jorge stated the manner that the BudCom would conduct its meetings:

- Observe basic Robert's Rules of Order
 - Speak when recognized
 - Only one topic on the floor at a time
 - Motions should be positive
- All meetings will take place on the 2nd Thursday of the month

Jorge also stated the meaning and power of committee officers and members:

- Titles/offices are only valid during a meeting
- Officers cannot represent the Committee unless specifically authorized by action of the Committee, recorded in the minutes: example: liaison
- No member can sign letters using title unless explicitly authorized by BudCom (LTE's, etc.) and recorded in the minutes
- All titles/offices are vacated on the second day of March, regardless of whether a member's term expired or not.

Jorge stated that liaisons should review their respective budgets for discussion during the May and June meetings.

- Ann wants to get items ahead of time “to prevent what happened last year.”

APPROVAL OF MINUTES: Jorge called for a motion to approve the minutes of January 9th and January 14th.

Motion: Steve moved to approve the minutes of January 9th and 14th as written; Proc seconded.

Correction to January 9th minutes: Ann pointed out that there is a typo on page 2, Article 14, the word “minuets” should be “minutes.”

Jorge called for approval of the minutes of January 9th and 14th as corrected:
VOTE YES 3; NO 0; ABSTAIN 2!

SCHEDULE NEXT MEEETING: The next meeting will occur in the Selectman’s office, Town Hall on Thursday, May 8, 2014, at 7:00 p.m.

NEXT AGENDA ITEMS:

1. Quick review of RSA32, 33 and 91-A
 - a. Town and School Chart of Accounts format/review
2. School Budget review

MEMBERS COMMENTS:

Steve: none

Jack: none

Ann: Agrees with March 20th editorial in Tri-Town Times; likes Caitlin Parnell’s letter objecting to my March 20th Letter-to-the Editor; wants more information on basketball court.

Proc: none

Jorge: Called attention to his reply to Caitlin Parnell’s letter in the March 28th edition, Tri-Town Times

OTHER ITEMS:

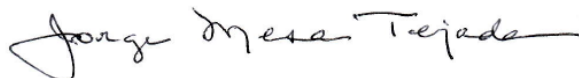
Jorge invited members to attend the

- SAU Meeting, April 16th, 7:00 PM, Greenough Road, Plaistow, when the newly approved budget will be discussed and new administrative salaries defined.
- Local Officials Workshop, May 10th 8:30 AM - 4:00 PM, , NHMA Offices, 25 Triangle Park Drive, Concord.

VISITORS COMMENTS: None

ADJOURMENT On a motion by Steve, seconded by Proc, the meeting was adjourned at 7:44 PM.

For the Committee,



Jorge Mesa-Tejada, chairman